

Wellington Town Council

Town Mayor
Cllr Usman Ahmed



Town Clerk: KAREN ROPER

B.A (Hons), DMS
Civic Offices, Larkin Way
Tan Bank, Wellington
Telford TF1 1LX
Tel: 01952 567697
Fax: 01952 567690

Email: wellingtontowncouncil@telford.gov.uk
www.wellington-shropshire.gov.uk

EVENTS AND COMMUNICATIONS COMMITTEE

Minutes of the meeting held on **Thursday 5th September 2024** commencing at 6.00pm.

Present:

Cllr Barker Cllr Gorse Cllr Holding Cllr Lowe

In attendance: Adrienne Taylor

22/24 Welcome and Introductory Remarks – Cllr Barker welcomed members.

23/24 Apologies for Absence

Cllr Day
Cllr Davis
Apologies accepted

24/24 Declarations of Interest –

There were no declarations of interest received relating to items on the agenda.

25/24 To confirm the minutes from the meeting dated Tuesday 25th June 2024.

It was confirmed by the members and **RESOLVED UNANIMOUSLY** that the minutes of 25th June were a true and accurate record.

Signed:

Cllr C Barker – Chairman

26/24 Matters arising from those minutes:

- Adrienne confirmed that the Events Assistant job description had been distributed to all members, but the Events Assistant has since left the post

28.3.23

during the probationary period.

- Cllr Barker to meet with Nick Pearson in the next two months.
- Adrienne has contacted local community spaces to compile a directory of current youth provision and is awaiting replies.
- It was confirmed that weekly 'what's on' updates are being distributed by Adrienne to all members and thanks were given for the quality of content and presentation.
- Adrienne fed back to members on the meeting with the WCDS. Pages have been added to WTC and LW websites to promote the WCDS and advice was given how to extend the reach to a wider community.
- 2025 planning template to be finalised

ACTION: Cllr Barker to meet with Nick Pearson

ACTION: Adrienne to compile directory of youth provision

27/24 Correspondence: Matters for consideration

Cllr Lowe reported that an email had been sent to WTC from Beverley McCarthy with regards to the organisational responsibility of the Green Festival. A reply was sent from the Clerk clarifying the points in question.

28/24 Love Wellington Report

Cllr Barker passed thanks on to Sally Themans for a thorough and positive report.

ACTION: Adrienne to ask Sally Themans for half yearly footfall figures for comparison.

29/24 Recent Events Reflection and Review

- Adrienne introduced the E&C Update Report focussing on WTC organised events.
- Cllr Barker thanked WTC staff for a wonderful job on the recent events.

30/24 Future Events

Adrienne described the programme of Autumn Acoustics Saturdays and updated on Remembrance and Christmas Lights Switch On plans.

**31/24 Date and time of next meetings Tuesday 15th October 2024 at 6pm
Tuesday 19th November 2024 at 6pm**

ACTION: Cllr Barker to meet with Nick Pearson

ACTION: Adrienne to compile directory of youth provision

28.3.23

ACTION: Adrienne to ask Sally Themans for half yearly footfall figures for comparison.